# NARAYANRAO KALE SMRUTI MODEL COLLEGE

## (Arts, Commerce & Science)

### Karanja (GH.)-442203. Tah. Karanja (Ghadge), Dist.- Wardha

Adv. Dilip N. Kale
B.A., LLB.
President

Re-Accredited by NAAC 'B' Grade

Dr. Sanjay P. Dhanwate

M.A., M. Phill., Ph. D. (Eco)
Principal

# Annexure-I

# Criteria-VI

# 6.2.2

## E-Governess Policy

# E-GOVERNANCE POLICY

## Scope:

E -governance envisages with the sole vision of enhancing the system of governance for development of the college by leveraging new and cutting edge technologies. The broad areas of e-governance are in the area of examinations, admissions, day to day operations of departments, academics, placements management information systems and stake holder's inclusion in a staged manner. The scope of this policy broadens to the following areas:

· College Administration

· Student Admission

· Examination & Evaluation

· Library Management

· Account & Finance Section

· ICT Infrastructure

· E-waste Management

## Objectives

· Implementation of E-governance in all functioning of the college to provide simpler and efficient system of governance within the college.

· To achieve and create a paperless environment in the college.

· To making green campus.

· Providing easy access to information

· To maintain the Data on a secure environment.

· Making the institution visible globally

· To provide easy and quick access to information.

· Promoting transparency and accountability in all the functions of the college.

· To make campus Wi-Fi enabled.

· To make our Classrooms ICT Enabled having Desktops, Laptops, Smart boards, Projectors, etc.

· Implementation of E-governance in various functioning of the institution

· Achieving efficiency in our functioning

· Facilitating online internal and external communication between various entities of the institution

## Policy:

1. In order to provide simpler and efficient system of governance within the college, it is decided to adopt and implement e-governance in maximum activities of our functioning.

2. Institution to embrace e-governance for the seamless access of data for better decision making at various levels of the organization.

## Area of Implementation:

1. Website & Social Media

2. Student Administration including Hostels

3. Academics & Office

4. Communication System

5. Finance & Accounts

6. Library

7. Alumni

8 . Feedback

9. Online Video Lectures and E Content

10. E-Waste Management

## E-governance in following areas:

For convenience purposes, the policy is divided into various areas of operation. These areas of operation are illustrative and the society reserves the right to implement e-governance even in the areas not enlisted herewith.

1. **Website & Social Media**: The website will act as an information center which will reflect about the college, all its activities, important notices, courses offered, etc. The website should act as a mirror of the college activities and information about all activities, important notices etc. should be made easily available. Website is hosted & deployed by a third party on a secure

2. platform. Along with it, training should be given to the existing staff and persons should be identified who will undertake the responsibility of website administration and updating at the college level. Important information & achievements will be posted in the Social Media. A Website Committee to be formed for the administration of the college website. The Committee will look after the process of updating, maintaining and working of the website on a regular basis. The Committee will also look for other changes that are required on the website. The College strives to showcase its vibrant self and activeness through its website. All the important notifications have to go live

on the website as and when they are released. The website of the college to be continuously updated taking into account the new changes.

**2. Student Administration Including Hostels**: The College brings out its notice which is displayed on the website as well as on notice board for the admission process. Website (http://cicbmsngp.org.in/content/admission-guidelines/admission-guidelines29) has to be used to manage the admissions in the college. Number of students can apply course by registering this website, admission fees is managed through this website only. Students are also required to submit a separate Online Application Form for taking admission to the college.

**3. Academics:** Admin Staff (Teaching as well as non-teaching Staff) to be provided with adequate training and development to keep them abreast with the new technology in regular intervals.

**4. Communication:** Regular updates about student to be communicated with respect to Student on Fees, college updates & other academic matters by uploading notices on website and WhatsApp group made by Professors.

**5. Finance & Accounts**: For ease of maintaining accounts & Finance suitable Tally ERP Software package to be implemented. Reports can be generated for all Staff members. Payments are generally made and received through online mode such as NEFT, RTGS, Bank Transfers, etc.

**6. Library:** The College continues to maintain its academic excellence through maintaining a well-stocked library. The College will add more and more e-learning resources for the benefit of the teachers and the students. The College should continue to subscribe to new journals and books regularly. Recommendations are taken from the teachers and students while subscribing to the e-resources. Professors can apply to get books of different authors for the subjects they are teaching to increase the knowledge database. .

· Entire Library System with respect to Issue, reference to be automated and Staff & Students to access the library resource in & outside the campus

· In future original writing among students and teachers, the Library should provide access to a fully automated software for plagiarism check.

· Library software provides facilities of search books by different approach of user. Users search a library catalogue principally to locate books and other material available at a library. Users reserve books by this facility.

· E-library is also available for e-books and other literature.

· E-public library is also available. Anyone can read books, magazine and newspapers by clicking on the link

· The library is linked with Delnet for online books and journals. Access to e-journals & E resources to be provided within the campus by using N-list. Consortium of e-Resources in different subjects of college for teaching, reading, self-study and research.

**7. Placements:** Placement to maintain student info & provide access to placement information on their fingertips by placement cell. All information's related with placement cell is uploaded on website and also circulated in Whatsapp & Telegram Group.

PRINCIPAL
Narayanrao Kale Smruti Model College
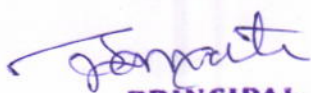Karanja (Gha.) Dist. Wardha

**8. Alumni:** In order to strengthen our alumni relationships, a separate alumni page to be created on the website providing facilities like registration, prominent alumni of the college, feedback and many other aspects. Alumni association to be consulted for regular updates and database management.

**9. Feedback**: Feedback from students, parents and alumni of our college is taken online. The students can also give feedback to our faculty members.

**10. Online Video Lectures and E Content:** The sudden outbreak of a deadly disease called Covid-I9 caused by a Corona Virus (SARS-CoV-2) shook the entire world. The World Health Organization declared it as a pandemic. The COVID-I9 pandemic has wreaked havoc on everyone's lives, and seniors were profoundly affected. This situation challenged the education system across the world and forced educators to shift to an online mode of teaching overnight. Many academic institutions that were earlier reluctant to change their traditional pedagogical approach had no option but to shift entirely too online teaching-learning. During this Pandemic period our college faculty members has developed online video lectures and e content. All lectures and contents are uploaded on website by clicking link

**11. E-Waste Management:** Our college ensures that usage of technology and generation of e-waste doesn't impact environment.

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Narayanrao Kale Smruti Model College
Karanja (Gha.) Dist. Wardha

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# Annexure-II

# Criteria-VI

# 6.2.2

Bill Invoices,(EPR) Software Bills

# MasterSoft
## ERP Solutions Pvt. Ltd

*Accelerating education*

## Tax Invoice

| | | |
|---|---|---|
| **MASTERSOFT ERP SOLUTIONS PVT LTD,** | Invoice No **2022-23/1592** | Dated **15-Feb-2023** |
| **1456- A NEW NANDANWAN OPP. PANDAV POLYTECHNIC NAGPUR** | Delivery Note | Mode/Terms Of Payment |
| GSTN - 27AAJCM7667D1Z4 | | |
| CIN - U72900MH2015PTC264680 | | |
| E-MAIL - accounts@iitms.co.in | Supplier's Ref. | Other Reference(s) |
| **Our Bank Details as follows** | | |
| Company Name - **Mastersoft ERP Solutions Pvt. Ltd.** | | |
| Bank Name - **HDFC Bank Ltd** | Buyer's Order No | Dated 05-Sep-2019 |
| Branch Name - **Tilak Nagar Nagpur.** | | |
| Account No - **50200056995017** | | |
| IFS Code - **HDFC0005927** | | |
| Buyer | Despatch Document No | Dated |
| To, | | |
| THE PRINCIPAL, | | |
| NARAYANRAO KALE SMRUTI MODEL COLLEGE, | Terms of Delivery | |
| KARANJA (GHADGE), DIST - NAGPUR. | | |

| Sr. No | Description Of Goods | HSN/SAC | Quantity | Rate | Per | Amount |
|---|---|---|---|---|---|---|
| 1 | **CLOUD BASED ERP CCMS** | 998319 | 655.00 NO | 93.22 | NO | 61,059.10 |
| | *DEGREE COLLEGE INVOICE FOR THE PERIOD 2022-2023* | | | | | |
| | CGST@9% | | | 9.00 | | 5,495.32 |
| | SGST@9% | | | 9.00 | | 5,495.32 |
| | ROUNDED OFF | | | | | 0.26 |
| | **Total** | | | | | **72,050.00** |

E. & O.E

Amount (in words)

**Rupees Seventy-Two Thousand Fifty Only**

| | Taxable Value | Central Tax | | State Tax | |
|---|---|---|---|---|---|
| | | Rate | Amount | Rate | Amount |
| **Total** | 61,059.10 | 9.00 | 5,495.32 | 9.00 | 5,495.32 |

Tax Amount (in words)  Rupees Ten Thousand Nine Hundred Ninety And Sixty-Four Paisa Only

Company's PAN : AAJCM7667D

Declaration
We Declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

**NOTE:-** Interest will be charged 1.5% per month, if payment not received within 35 days from the date of this Invoice

For **MASTERSOFT ERP SOLUTIONS PVT LTD**

Authorised Signatory

This is a System Generated Invoice. Hence, Signature is not required.

**PRINCIPAL**
Narayanrao Kale Smruti Model College
Karanja (Gha.) Dist. Wardha

# MasterSoft
## ERP Solutions Pvt.Ltd.
### Accelerating education

1456-A, New Nandanvan,Nagpur-440029 MS India
Phone-0712-2710900, 2710909  Fax : 0712-2713710
Email:sales@iitms.co.in    Web Site:www.iitms.co.in

Receipt No.: MS23/R/27541                           Date :10 Apr 2023

**Received with thanks from**   THE PRINCIPAL,NARAYANRAO KALE SMRUTI

MODEL COLLEGE,KARANJA (GHADGE), DIST - NAGPUR.

**the sum of Rs.** Rupees  Seventy-Two Thousand Fifty Only

**in Cash/D.D/Cheque No.** 109435            **Dated :** 09-03-2023

drawn on PNB O/D A/C -2723009300016665      **against Invoice No.**

                                            For **MasterSoft ERP Solutions Pvt.Ltd.**

| Rs. | 72,050.00 |

Authorised Signature.

This is a computer generated receipt. No need for any signature.

PRINCIPAL
Narayanrao Kale Smruti Model College
Karanja (Gha.) Dist. Wardha

# Information and Library Network Centre

(An Autonomous Inter-University Centre of UGC)

## सूचना एवं पुस्तकालय नेटवर्क केन्द्र

(विश्वविद्यालय अनुदान आयोग का स्वायत्त अंतर विश्वविद्यालय केन्द्र)

**INFLIBNET**

## National Library and Information Services Infrastructure of Scholarly Content (N-LIST)

## Invoice

Ref No.: INF/N-LIST/2024/6346

### Name and Address of Subscriber

To
The Principal
Narayanrao Kale Smruti Model College
At Post Karanja Ghadge
Wardha
Maharashtra - 442203

| SR. No. | Membership Fee | Period of Membership | Amount In Rs |
|---------|----------------|----------------------|--------------|
| 1 | N-LIST Annual Membership Fee | April 2024 to March 2025 | 5,000.00 |
| | | CGST@0.00% | 0.00 |
| | | SGST@0.00% | 0.00 |
| | | IGST@18.00% | 900.00 |
| | | **Total** | **5,900.00** |

Rupees Five Thousand Nine Hundred Only

GSTIN: 24AAATI1480J1ZS
Servicing Accounting Code: 998431

Sincerely Yours

Ashok Kumar Rai
Scientist-F(CS)

-------------------------------- Cut Here --------------------------------

## N-LIST MEMBERSHIP FEE RECEIPT

Receipt Date: 2024-02-09

Receipt No: 56304

**Received with thanks from Narayanrao Kale Smruti Model College, Wardha, Maharashtra**

A sum of Rupees Five Thousand Nine Hundred Only by Cheque No/DD No/RTGS No. 000319 Dated 2024-01-03 drawn on BANK OF INDIA Payable at Gandhinagar Gujarat towards N-LIST Annual Membership Fee in the financial year 2023-24.

# Rs. 5900

Sincerely Yours

Administrative Officer(Finance)

This receipt is valid on realization of Cheque and DD.
Subject to Gandhinagar(Gujarat) jurisdiction only
Online Printed Date : 2024-06-21 04:18:33
INFLIBNET Ref No : INF/N-LIST/2024/6346
GSTIN. 24AAATI1480J1ZS
Servicing Accounting Code: 998431

PRINCIPAL
Narayanrao Kale Smruti Model College
Karanja (Gha.) Dist. Wardha

SUNGLORY
www.sunglory.in

# GST-TAX INVOICE

To,

**THE PRINCIPAL**

**NKS MODEL COLLEGE**

**KARANJA (GHADGE)**

**DIST : WARDHA**

Contact: SHRI. DHANWATE SIR

CONTACT No.: 9765975847

Email ID:

| Invoice No.: | NGP/MAY/14 | Date: | 7-May-18 |
|---|---|---|---|
| D.C. No.: | NGP/MAY/12 | Date: | 7-May-18 |
| ORDER NO. | | DATE | 07/05/2018 |

BUYER GSTIN DETAILS :-

GSTIN :

PAN NO:

| Sr.No. | Description | HSN | QTY | RATE | Amount |
|---|---|---|---|---|---|
| 1 | LENOVO LAPTOP IP320 HLIN I3,6TH,4GB,1TB,2GB NVIDIA 15"6 FHDAG WIN 10,ONYX BLACK WITH ANTIVIRUS SR.NO. PF0TAXV6 SR.NO. PF0T6P55 SR.NO. PF0TC3NE | 8471 | 3.00 | 38559.32 | 115677.96 |

**RUPEES: ONE LAKH THIRTY SIX THOUSAND FIVE HUNDRED ONLY**

*Paid & Cancelled*

| | |
|---|---|
| TOTAL | 115,677.96 |
| CGST 9% | 10,411.02 |
| SGST 9% | 10,411.02 |
| GST-FRIEGHT | N.A. |
| ROUND UP | 0.01 |
| GRAND TOTAL | 136,500.00 |

1)Goods once sold will not be taken back on any account.

2)Our responsibility ceases after delivery of material in good condition.

3)Complaints of any nature must be communicated in writing within 2 days from the date of delivery else we shall not be responsible.

5) All payments shall be made by D.D./Cheque in the Name of "Sunglory Multitrade Company"

4)Interest @ 24% will be charged if payment is not made within 15 days.

5)No Warrant on Consumables

**OUR BANK DETAILS**

A/c No:-1034102000004367

Bank Name: IDBI BANK, TYPE:CURRENT A/C

Branch : TRIMURTY NAGAR,NAGPUR-440015

Ifsc Code: : IBKL0001034

MICR : 440259016,

Branch Code: 001034

**SELLER GSTIN DETAILS :-**

GSTIN:27ADHFS1364F1Z2

VAT TIN : 27551509693V

CST TIN : 27551509693C

PAN NO: ADHFS1364F

**Receiver Signature/Seal**

**PRINCIPAL**
Narayanrao Kale Smruti Model College
Karanja (Gha.) Dist. Wardha

**For Sunglory Multitrade Company**

SUNGLORY MULTITRADE COMPANY

3rd Floor, Sakshi Apartment, Plot No. 6, Mangaldham Society, Takli Sim, Nagpur- 440 036 (M.S.)
(M) 9822642443, 8805435342 Ph.: 0712-2221577 Email : sunglory.canon@gmail.com

Deals in : Digtial Copier, Plotters, Printers, Scanner, MFP, Projector, CCTV., Computer, A.C.

GSTIN : 27ADHFS1364F1Z2   PAN No : ADHFS1364F

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# Annexure-III

# Criteria-VI
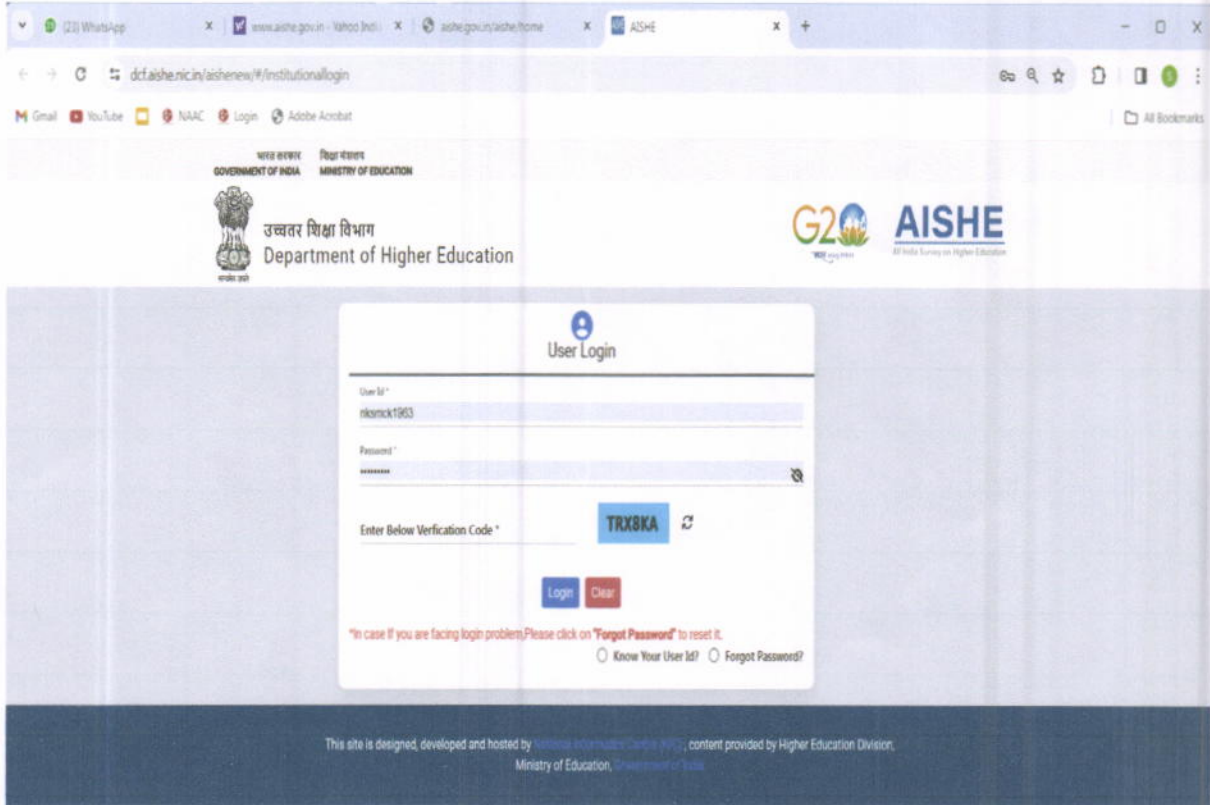
# 6.2.2

## Screenshots of all Software

# NARAYANRAO KALE SMRUTI MODEL COLLEGE, KARANJA (GH)

## DIST – WARDHA

## MIS - AISHE PORTAL (Administration)

# MAHADBT PORTAL (Scholarship)



**Pending Applications For Scrutiny**

First Installment And Financial Year: 2023-2024

*All reports last updated on 07-03-2024 00:00:00

Drag a column header here to group by that column

| # | Scrutiny | Application No | Applicant Name | Gender | Religion | Caste | College Name | Course Name | District Name | Application Is Renewal | Aided / Unaided |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | nikita | | | | | | | | |
| | Click Here | 2324V3O1004268623 | Nikita Ramdas Chopade | Female | Hindu | (OBC) Other Backward Class | Narayanrao Kale Smruti Model College Karanja Ghadge | Bachelor of Science with P.C.M./B.Z. | Wardha | Yes | Aided |
| | Click Here | 2324V3O1004271459 | Nikita Tejrao Dewase | Female | Hindu | (OBC) Other Backward Class | Narayanrao Kale Smruti Model College Karanja Ghadge | B.Com. | Wardha | Yes | Aided |
| | Click Here | 2324V3O1004334875 | Nikita Suresh Sawarkar | Female | Hindu | (OBC) Other Backward Class | Narayanrao Kale Smruti Model College Karanja Ghadge | B.Com. | Wardha | Yes | Aided |
| | Click Here | 2324V3O1004363828 | Nikita Kisanaji Kamadi | Female | Hindu | (OBC) Other Backward Class | Narayanrao Kale Smruti Model College Karanja Ghadge | M.A. (Economics) | Wardha | Yes | UnAided |

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Narayanrao Kale Smruti Model College
Karanja (Gha.) Dist. Wardha

# SCHOOLERSHIP PORTAL (Admission)



PRINCIPAL
Narayanrao Kale Smruti Model College
Karanja (Gha.) Dist. Wardha

# Examination Portal

**4G** **4G** 11:56 🕓 🔔     ⏱ 📶 🔋

✕    ≎    **Internal Marks**
            b.nagpur.university     ⤳    🔖    ⋮

**RASHTRASANT TUKADOJI MAHARAJ NAGPUR UNIVERSITY**
Formerly known as Nagpur University

Examination Section Portal

**College Name** : (730) NARAYANRAO KALE
SMRUTI MODEL COLLEGE (KALA,VANIJYA
AND VIDHYAN)

**Back**     **Logout**

## Internal Marks

**Select Session**

--------Sel ⌄

**Select Faculty**

--------Sel ⌄

**Select Exam**

⌄

**Select Subject**

⌄

**Select Internal Mode**

⌄

≡      ⌂      ⭗

PRINCIPAL
Narayanrao Kale Smruti Model College
Karanja (Gha.) Dist. Wardha

# University Portal for communication and Academic Audit Data Governance



⌂  🔒 dcudrtmnu.org  +  ③  ⬆

Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur M.S. (India)

Downloads    About Us    Contact Us    Appointments @ RTMNU    Help

Welcome !   Narayanrao Kale Smruti Model College (Arts,Commerce & Science)                                          Home          Logout

Continuation 2020-21
Academic Audit 2021-22
Academic Audit 2022-23
Academic Audit 2023-24
Academic Audit 2024-25

Narayanrao Kale Smruti Model College (Arts,Commerce & Science)

Academic Audit Continuation of Affiliation Section

PRINCIPAL
Narayanrao Kale Smruti Model College
Karanja (Gha.) Dist. Wardha