



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		NARAYANRAO KALE SMRUTI MODEL COLLEGE ARTS, COMMERCE AND SCIENCE
Name of the head of the Institution		SANJAY PANJABRAO DHANWATE
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		07156-245514
Mobile no.		9765975847
Registered Email		nksmiqac@gmail.com
Alternate Email		principal_macck@yahoo.com
Address		NH No-6 karanja Ghdge Dist- Wardha M.S
City/Town		Karanja
State/UT		Maharashtra
Pincode		442203

<b>2. Institutional Status</b>	
Affiliated / Constituent	<b>Affiliated</b>
Type of Institution	<b>Co-education</b>
Location	<b>Rural</b>
Financial Status	<b>state</b>
Name of the IQAC co-ordinator/Director	<b>Dr.Avinash J.Kadam</b>
Phone no/Alternate Phone no.	<b>07156245514</b>
Mobile no.	<b>9765757544</b>
Registered Email	<b>nksmiqac@gmail.com</b>
Alternate Email	<b>umeshmeshram@rediffmail.com</b>

<b>3. Website Address</b>	
Web-link of the AQAR: (Previous Academic Year)	<a href="http://www.nksmcollegekaranja.com/pdf/AQAR%202017-18.pdf">http://www.nksmcollegekaranja.com/pdf/AQAR%202017-18.pdf</a>
<b>4. Whether Academic Calendar prepared during the year</b>	<b>Yes</b>
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="http://www.nksmcollegekaranja.com/pdf/Academic_Calendar-2013-18.pdf">http://www.nksmcollegekaranja.com/pdf/Academic_Calendar-2013-18.pdf</a>

<b>5. Accrediation Details</b>					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	B+	2.58	2013	05-Jan-2013	04-Jan-2018
3	B	2.50	2018	16-Aug-2018	15-Aug-2023
1	C++	2.64	2005	28-Feb-2005	27-Feb-2010

<b>6. Date of Establishment of IQAC</b>	<b>05-Sep-2005</b>
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<b>7. Internal Quality Assurance System</b>	
Quality initiatives by IQAC during the year for promoting quality culture	

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Workshop on use of electronic gadgets for teaching and learning	15-Sep-2018 1	30
Seminar on Plagiarism	26-Nov-2018 1	34
Workshop on Ethics in Teaching profession	08-Jan-2019 1	48
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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
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**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

1. Adopted new method for evaluation students such as open viva seminar method

2. For enhancing quality academic and administration audit by external agency

3. Organised comparative examination for students in coordination with Alumni association

4. Organised various seminar workshop for faculty

5. Allocated budget for encouraging faculty for attending faculty development program

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
For power and energy conservation installation of solar panel	The subject is being discuss at institution level and proposal is send to management for approval is
Completion of women hostel and start using	The construction of women hostel is being completed and college will start using it from comming session
Adding more ICT Equipment and wifi network	more hardware such as laptop provided to administration section open Gio wifi network installed at college campus
Adding more digital class rooms	classroom converted in digital classroop
strengthening career and counseling cell	Two placement drive by placement cell conducted at college more competitive exam and books are added ge , more compitation
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**14. Whether AQAR was placed before statutory body ?**

Yes

Name of Statutory Body	Meeting Date
Local College committee (CDC)	28-Sep-2018

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

Yes

Date of Visit

11-Jul-2018

**16. Whether institutional data submitted to AISHE:**

Yes

Year of Submission

2019

Date of Submission

05-Feb-2019

**17. Does the Institution have Management Information System ?**

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

Administrative staff collect data and information regarding academic and administrative aspect of college which is needed by different agencies and managements, our college is computerized we are using different software. The routine information required by management and non institutional entities like university, UGC and other government agencies are collected and sorted out and disseminated.

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The formulation of educational syllabus and its implementation have been entrusted with the university and affiliated colleges of the university through the Board of Studies under the University Act. As per the University Act ten members are appointed and four members are elected on the board. Members among of them select the president to play the vital role in decision-making. The duration of working of the Board of Studies is ten years. This statutory body conveys the meeting annually and discusses in details the up-gradation of syllabus. The Board of Studies invite suggestions and advices from the professors of affiliated colleges of universities to as per the requirement of change or modify the syllabus. Taking into consideration, suggestions of expertise, the Board of Studies conveys the meeting and takes final discussion unanimously. After taking the required approval from the rightful statutory authority, the syllabus is finalized to be implemented and the designed syllabus is displayed on the website of University. There is display on website clearly from which year the designed syllabus would be implemented. The university is autonomous and independent in formulating and implementation of the syllabus. However, the UGC suggested as per its guidelines that there should be uniformity in the syllabus of universities of India. According to UGC's guidelines, it has given the formula; 80% + 20%. This formula guides and instructs that while changing or modifying structure of syllabus. Taking into account national aims and objectives, the university should not change the syllabus more than 80% and taking into consideration the geographical socio-economics. The teaching plan of syllabus is done faculty-wise. Time-Table and workload for teaching of subject is framed-out. Information is provided to department of library of college about the changing structure of syllabus for book-purchasing. The expenditure and contingency budget is sanctioned for the required equipment's; apparatus of science laboratory and the process of required needs are fulfilled as early as possible. Taking into consideration the importance and weightage, the concerned teachers make the planning of teaching subject-wise and execute it throughout the year. Unit tests, terminal exams, surprise test, viva-voce and seminar on subject conducted by subject-wise teacher to evaluate students internally and externally in view of student's performance and progress of study. University conducts examinations as per scheduled time-table at the end of the educational session and declares results subject-wise with time-bound period of 45 days. The college runs the add-on (job-oriented and industry-based) courses sanctioned and approved by the UGC and University to facilitate students to sustain in the corporate and

industry sector. The college also runs self-funding courses by the department of Home Economics and Fashion Design. The concerned department, the coordination of the course formulates the syllabus after taking the permission of the university and executes the sanctioned and approval course throughout the year. The entire formulated course runs in 120 hrs time periods. After completion of teaching learning process of the course, the examination on the syllabus is conducted. Certificates are given away to eligible and deserved students.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Certificate Course in Applied Electronic Devices Assembled Equipments Embedded Technology	Nil	27/07/2018	3	employability and entrepreneurship	Yes

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BSc	physics/ electronics	28/10/2019
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#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

#### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

Certificate	Diploma Course
No Data Entered/Not Applicable !!!	

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Certificate Course in Home Economics	02/08/2018	20
Certificate Course in Fashion Designing (Garment Designing)	06/08/2018	30
Certificate Course in Applied Electronic Devices Assembled Equipments Embedded	25/07/2018	30

Technology

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### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Soil and water testing project	20
BSc	Certificate course in sericulture	40
BSc	Certificate Course in Applied Electronic Devices Assembled Equipments & Embedded Technology	30
BA	Certificate course in Home Economics	20
BA	Certificate course in Fashion designing	30
BSc	Blood group detection	18
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### 1.4 – Feedback System

#### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

#### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

##### Feedback Obtained

**Analysis of Employers' Feedback:** The employees' feedback form was filled up from employees of office bearer. An average 70 to 80 of the employees were agreed to freedom should be allowed to student to choose the subject and sufficient number of expert and experienced teacher in the institute. 100 of the employees agreed to innovative and novelty courses as well as sports, NSS and extracurricular activities apart from classroom syllabus. The employees were satisfied with the university result of the students. They were in favour of student council election to improve leadership in student. The overall conclusion of the collected feedback form is 80 of the employees were positive while 20 of them recommended improvements with latest infrastructure. **Analysis of Parents Feedback** The parents' feedback form was filled up from 20 parents. The feedback form contains 15 questions, out of which there are four questionnaires. According to questionnaire, Parents agreed to have freedom allowed to students to be opt subject/faculty and expert and experienced teacher facultywise in the institute. And average 70 to 85 of the parents gave preference to innovative and novel courses apart from teaching learning process for overall development of the students. Along with this, the parents were satisfied with nonteaching faculty. The parents were satisfied with the

facilities provided by Department of Library and Computer Laboratory to get glimpses and insight of happenings, development around the globe in various stream of subject. Analysis of Alumni Feedback The Alumni committee has been fully functional and active to contribute its share every possible ways and means to the development of the institute. Alumni come together at the alumni meetings at regular intervals. Their opinions, suggestions and recommendations are very important in view of development of the institute. In order to improvement of the institute, the feedback forms were filled up from alumni every year. The alumni have suggests to start new PG courses which will be very helpful for the rural student to take further higher education. They also advised to run some skill development programs in view of selfemployment for the student, guidance cell to provide information about different courses and job opportunities for the student. Analysis of students feedback The student's feedback form of each teaching faculty taken for every academic session about the syllabus review. The student feedback form is very important to strengthen the quality of teachinglearning environment and to look for opportunities to improve teacher's performance in classroom engagement with student to bring excellence in teaching and learning process. The overall conclusion of the collected feedback about syllabus and course content is analysed. It is concluded that the student are satisfied with the depth of the course content, extent of coverage of course and learning values in terms of knowledge, concept skill, analytical abilities of the teacher.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	CBZ, PCM	384	312	289
BCom	COMMERCE	504	355	293
BA	ATRS	704	428	357
MA	ECONOMICS	160	62	27

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### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	1047	23	24	2	2

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
24	24	56	13	5	7



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### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The college has been established by the State Government for teaching UG level. The institute has three streams Arts, Commerce Science. The admitted students coming from rural areas lack of proper academic background and financial backup. Because of these factors the every department (Arts, Commerce amp Science) has formed students mentoring system name as Study circle committee and Students Guidance Scheme. The main objective of this mentoring system is as follow. 1. To enhance teacherstudent relationship for asking their problem friendly. 2. Creation of a better environment in college, where students can approach teachers. 3. Students are allowed to approach the mentor for both academic amp personal problems. 4. To enhance students' academic performance and regularity in attendance. 5. To identify and understand the status of slow learners and encourage advanced learners. 6. To maximize student growth and development academically, professionally, and otherwise. The college has followed the suggestion made by IQAC. It had taken the initiative of implementing the mentoring of students. Students are selected by according to their subject and form the group of 2025 students. Each group is assigned a teachermentor who would perform mentoring duties. Mentor collected all necessary information then they offer guidance and counselling as required. The Institute has organized several Remedial Classes in the identified topics or subjects for slow learners. The remedial classes have proved to be beneficial to the students in particular and the entire college in general Outcomes of the System: 1. The student's attendance has increased. 2. Student's academic performance increased. 3. Enhance their leadership skills through the development. 4. Students improve their self confidence and hidden strength.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1070	24	1:45

### 2.4 – Teacher Profile and Quality

#### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
33	24	9	Nil	18

#### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
<b>No Data Entered/Not Applicable !!!</b>			

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### 2.5 – Evaluation Process and Reforms

#### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	370	6	26/06/2019	11/07/2019
BCom	360	6	31/05/2019	13/06/2019
BSc	345	6	31/05/2019	28/06/2019
MA	371	4	17/05/2019	13/06/2019

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

When student admitted to institution with the purpose of educate himself/herself, it becomes paramount importance on the part of teachers and the institution to check and evaluate whether the student has reaches desired level of educational criterion. It is not desirable students should be on the parent fashion line or mugging. Internal and external evaluation of student is first and foremost part of the institution to bring about allround development with the help of a various test, seminars, group discussions, surprise tests and assignments. How much extent student/learner has become successful to comprehend and assimilate the teaching and how much output teacher finds the desired results in students, the teacher imparts student's comprehended knowledge with the help of numbers of methodologies. Test is one of the best methods of evaluation to train and introduce students to the newly paperpattern of university. One of the major components of the college is examinations. The entire effort put in by the teachers on teaching and the student on learning is centred on getting good results in the examinations. Several committees and commissions were constituted from time to time to suggest reforms in education in general and examinations in particular. Here, RTMNU, Nagpur syllabus and academic calendar is followed through the academic year. Question papers are prepared by the individual faculty members, taking care of the previously repeated question papers in RTMNU, Nagpur semend examination. The question papers are submitted to the Examinationincharge in a closed envelope, much prior to the examination. On the day of examination, Principal reveals the question paper and the examinations are conducted under strict scrutiny of invigilator. The faculty members are asked to submit the evaluated answer sheets within 10 days of completion of examination. RTMNU, Nagpur also provides an opportunity to students, who have failed/have been absent in one paper in the final semester examinations, to write that one examination on their demand, so that they would not lose a precious year in their academic career. Students, who are doing well in their sports career, are also encouraged to pass the examinations through reexaminations. If a student is absent for the examinations because of any sports meet, and then he/she is allowed to write the examination afterwards. He/she is also given attendance consideration if he/she can submit the letter from the concerned sports authority regarding his/her sports meet. Each faculty member here is considered as mentee to a group of students. A group of students from each class is handed over to the concerned faculty. The faculty should be able to guide them through proper channels and must look after their examination results. Concerned faculty is considered responsible for the attendance also. Year wise Group discussions/ seminars/surprise tests/project submission/ workshops/ poster or paper presentations are conducted by the college, which helps to increase the knowledge of subject as well as creates interest in studies for the students. Here, the motto is not only to pass the examinations but also to overcome the fear of education and to acquire knowledge.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Our college adheres to the academic calendar followed by the RTMNU, Nagpur. A committee of academic calendar is formed by the institution. The committee consisting of Principal, Controllor of Examinations and coordinators of different faculties. The calendar outlines the semester class work schedule, internal examination and external examination schedule. The faculty members of the concerned department gather the lists of courses for the coming semester. The head of the department finalizes the course allocation for the faculty members based on their choice and area of interest or expertise. The faculty

members before the commencement of semester prepares the lesson plan, indicating the topics to be covered lecture wise including the evaluation process for each subject and it is duly reviewed by the one of the senior faculty in the department and approved by the head of the department. Time table committee incharge of each department prepares the timetable as per the guidelines of respective statutory bodies for the number of credit hours for each subject prior to the commencement of the semester, cultural activity, NSS activity and placement Guidance cell. Timetable is uploaded on the system and displayed in the respective department notice boards. The performance of the students is assessed on a continuous basis by conducting two mid exams as per the RTMNU, Nagpur norms per semester where the average is taken of both. In addition to the tests, assignments, miniprojects and quiz are also the part of Continuous Internal Evaluation. The internal evaluated answer books are returned to the students and an opportunity is given to the students to discuss the evaluation with the teacher. The teacher rectifies any error on the spot, if any. Finally the Internal Assessment is carried out for 20 marks.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.nksmcollegekaranja.com/pdf/COs%20&%20POs.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
370	BA	Arts	51	44	86.27
360	BCom	Commerce	62	48	77.42
345	BSc	Science	115	113	98.26
371	MA	Economics	9	8	88.89
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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.nksmcollegekaranja.com/pdf/Student%20Satisfaction%20Survey%20Report.pdf>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
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Copyright and Intellectual property rights Legal Aspect	Dept.of Economics	30/12/2018
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### 3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
1. Floriculture Innovative Exhibition Award	Dr. Pallavi P Ulhe	Amravati Garden Club and Reforms club Amravati	20/01/2018	teacher
2. Vidarbha Level Floriculture exhibition award	Dr. Pallavi P Ulhe	Pravin Khodke Memorial Trust and Shodh Pratishthan, Amravati	28/01/2018	Teacher
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### 3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Narayanrao Kale Smruti Model College, Karanja (Ghadge)	Soil and Water testing"	Self	Soil and Water testing"	Agrofield based	14/07/2018
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## 3.3 – Research Publications and Awards

### 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	Null

### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Chemistry	1	.6
National	Physics	2	5.1
National	Commerce	2	.6
National	History	1	5.0
International	Chemistry	6	4.5
International	Zoology	1	4.0
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### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference

Proceedings per Teacher during the year

Department	Number of Publication
Economics	8
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
0	0	0	2019	0	00	Null
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
0	0	0	2019	Null	Null	0
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	2	23	16	1
Presented papers	1	9	3	2
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**3.4 – Extension Activities**

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
1. Blood donation camp	NSS/Red Ribbon Club/Aayush blood bank Nagpur	3	40
2. Blood Group Detection camp	2. Blood Group Detection camp	3	25
3. Veterinary Camp at villages	Veterinary and Animal Husbandary department, Karanja (Ghadge)	2	100
4. Voter awareness programme	Deptt. of political science/State election department	1	38
5. Sericulture	Dept.of Zoology	2	18

Workshop			
Student Parliament	MIIT World Peace and Bhartiya Chhatra Sansad Foundation	2	2
9. District Level Youth Training Camp	National Youth Organization and Mahan sanghralaya Wardha	2	6
10. University Level NSS Camp	Arvindbabu Deshmukh Mahavidhyalaya Bharsingi	2	4
Mushroom cultivation workshop	Dept.of Botany/NSS	4	45
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Blood Donation	Letter of Appreciation	Aayush Blood bank Nagpur	40
Water Conservation	Letter of Appreciation	Paani foundation	21
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
International Aids Awareness week	Red Ribbon Club/NSS	Rally	16	150
Swachh Bharat	NSS/ College/ Grampanchayat/NP	Cleanness program	2	82
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### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
0	0	0	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/	Duration From	Duration To	Participant

		industry /research lab with contact details			
Vist and training	visit and training of Sericulture	Centre for Sericulture and Biological Pest Management Research Centre, RTM Nagpur University	16/03/2018	16/03/2018	Students and Teacher
Visit	Visit	Dept.of Physics Dr Babasaheb Ambedkar College Nagpur	18/09/2018	18/09/2018	Student and teacher
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
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#### **CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES**

##### **4.1 – Physical Facilities**

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
300000	114493

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
No file uploaded.	

##### **4.2 – Library as a Learning Resource**

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Libman LMS	Partially	11	2017

#### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	9801	245321062	390	12484966	10191	257806028
Reference Books	480	299956	19	10031	499	309987
Journals	7	14748	Nil	Nil	7	14748
Digital Database	42	20890	Nil	Nil	42	20890
Others (specify)	14	16200	Nil	Nil	14	16200
No file uploaded.						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr.V.R.Raghorste	Embedded Technology	You tube	22/08/2018
Ather Hussain	Group Theory	You Tube	06/09/2018
No file uploaded.			

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	49	27	49	6	1	6	2	20	6
Added	0	0	0	0	0	3	0	0	0
Total	49	27	49	6	1	9	2	20	6

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

15 MBPS/ GBPS
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##### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
0	<a href="#">0</a>

#### 4.4 – Maintenance of Campus Infrastructure

##### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary



component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
200000	141200	250000	199300

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Institute makes budgetary provision under different heads for maintaining and utilizing physical, academic and support facilities. Institute development committee assigned enough funds for maintenance and repairing. Grants from UGC and college management funds are used to maintain physical and academic facilities. To maintain the infrastructure facilities and equipments, following activities are undertaken by college: ? There is stock maintenance committee in the college, who maintains the stock register by physically verifying the items round the year. ? Department wise annual stock verification is done by concerned head of the department. ? Regular maintenance of laboratory equipments is done by laboratory assistant along with laboratory. ? Overall development of campus is done by campus discipline and cleanliness committee of the college. ? Regular cleaning of water tanks, proper garbage disposal, pest control and landscaping is done by institute fourth class employees. ? College garden maintenance is done by gardening committee of the college. ? In computer laboratory, updating of softwares is done by lab Coordinator. ? Regular maintenance of the wooden, furniture, electrification, plumbing, generator, inverter, water cooler and water purifier is done by outsourcing agent (AMC). ? The maintenance of the reading room and stock verification of library books is done regularly by library staff. ? The URL for Institutional Website:

www.macscollege.in www.macscollege.in

[http://www.nksmcollegekaranja.com/pdf/Maintaince\\_18-19\\_CR\\_IV.pdf](http://www.nksmcollegekaranja.com/pdf/Maintaince_18-19_CR_IV.pdf)

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	GOI/EBC/FREESHIP	881	3739871
Financial Support from Other Sources			
a) National	0	Nil	0
b) International	0	Nil	0
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Soft Skill Development	01/08/2018	321	Dept. of Homeeco/FD
Language lab	04/07/2018	40	UGC
Bridge Course	30/06/2018	80	Dept. of Commerce

Yoga and Meditation	21/06/2018	32	Dept.of Physical Education
Personal counselling	08/03/2018	240	all Dept.
Prevent to anti sexual cell	16/01/2019	200	concern dept.
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	MBA Entrance Exam	64	Nil	Nil	Nil
2019	General Knowledge Exam	Nil	217	Nil	Nil
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	33	B.Com	Commerce	Kamla Nheru College Nagpur (10) Nabira Mahavidyalaya Katol (21) Dhanwate	M.Com .(10) M.Com .(21) M.Com .(01) M.Com .(01)

				National college, Nagpur.(01) Department of Management RTMNU, Nagpur. (01)	
2019	13	B.Sc	Science	RTMNU Cancer hospital, Nagpur (3) RTMNU Cancer hospital, Nagpur (2) Department of botany ,RTMNU, Nagpur (01) Department of Zoology ,RTMNU, Nagpur (01) Department of botany ,S.G.B., Amravati (01)	PGDMLT (03) Radiography (02) M.Sc. Botany (01) M.Sc. Zoology (01) M.Sc. Botany (01) M.Sc. chemistry (01)
2019	16	B.A	Arts	Department of Humanities RTMNU, Nagpur. Matru Sevasangh Institute, Nagpur. Narkhed Department of Humanities RTMNU, Nagpur.	M.A (pol.Sci.) (12) MSW (01) MSW (02) M.A (Sociology) (01)
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year  
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
SET	1
GATE	1
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants

Running	Institute Level	22
Long jump	Institute Level	20
Shot put	Institute Level	25
Music Chair	Institute Level	49
Carom	Institute Level	14
Cricket	Institute Level	39
Volley ball	Institute Level	48
No file uploaded.		

### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

With the maxim of "Welfare to all and Happiness to All". The college with the cooperation of teachers, students, management body and alumni everyone strives hard to play the vital role in the development of college with every angles respectively. Through the following bodies and committees the institute offers sufficiently presence and representative of the students. Students Council As per the provisions of the Maharashtra Universities Act. No. XXXX of 1994, it is mandatory on the part of institution to constitute students council. The institute holds the election to select representative among students by students to nominate representative. So that elected representative represent students of the institute effectively. The election is conducted in true democratic spirit with fair manner. Study Circle Being student as a focal point it is extremely important to impart the practical and relevant knowledge along with syllabus. The college has study circles as per the respective subjects and faculties with the constitution of study circles. Study circles organizes lectures of resource persons, educational tour, visit to unit of industry and bank students representation from all classes selected and work in committee. Election Committee As per the Maharashtra University Act, 1991, to imbibe the values of democratic system in real sense with the intention of introduction to social and political arena, the college conducts election to choose representative of students. The selected student represent not only the students of the college but also the college at the university level what the right bestow on Indian citizen, the reflection of them percolates up to the students, and they get matured politically at the college level. National Service Scheme Narayanrao Kale Smruti Model College is located in the heart of rural and remote area. Where most of the problems come from villages. To make them aware of the problems of village and motivate them to redress these problems Narayanrao Kale Smruti Model College has provided the platform to serve the society through the Narayanrao Kale Smruti Model College. Students knowingly or unknowingly develop skills of leadership, punctuality, organizational skill and discipline and reflect these skills in their practical life. The NSS includes 200 students every year. It organizes seven days residential camp at village and carries out many welfare programs. Entire responsibility falls upon the shoulder of students and they organize it

successfully. Cultural Program Students have latent and dormant potential. They remain hidden unless the exposure are not provided. Underlying the urgency of the need, the college organize cultural program throughout the year. The purpose of the cultural program to carve out and boost their skills before society. Students take actively participation in the programs and nature the sense of artistic life and appreciation of arts. Department of Sports With the dictum of 'Health is Wealth' and 'Sound mind is in Sound Body' department of sports organizes different kinds of sports with the purpose of development of athletic personality. At the level of college, internalcollegiate and university level, students of the college spontaneously take part in the sport activities under the guidance and supervision of Prof. Pramod Kale. Apart from athletic games, indoor games, carom, tabletennis, chess are organized in the college. Grievances Redressal Committee In the context of educational and social problems of students while taking education, the college has grievances redressal committee to look into in details what holds back and distract students in receiving education. The Principal, Professor and representatives of students are appointed in the committee. Sexual Preventative Committee When girls go out of home to take education, they have to confront number of problems. They fall prey to various discrimination, maledominated traditions and rituals. Mostly our society is maledominated. To prevent discrimination, exploitation and harassment of any kinds, especially related to sexual, the college has formulated the committee to check all these malpractices and ensures that there would not be any violation of human rights irrespective of male and female. Students representation are involved in this committee. IQAC Cell The college has established the IQAC Cell. It has been working since 2012. The main purpose of the IQAC Cell is to evaluate and measure the entire activities of educational taken place at college, so as to evaluation and measurement would help to remain updated with fastchanging time to keep the college in good stead. The IQAC Cell consists of the Principal, Coordinator, representative of teaching staff and nonteaching staff as well as management, as well as alumni and student representative. Anti Ragging Admitted students should remain safe and secured. There should not be any mishap or untoward incidents regarding the exploitation, harassment and irritation by senior students, the college has antiragging committee. It makes sure vigilantly to check such incidents and punish the convicted. Library Committee Library is integral part of the college. It ensures the intellectual development of students as well as employees staff of college. Taking into consideration needs of students, it demands the muchneeded book to provide all kinds of necessary knowledge to students to make them sustain firmly in the competitive age. We have representative of student in the committee. SelfDiscipline The program of selfdiscipline is organized every year on the day teacherday in memory of former president Dr. R. Sarvpalli. On that day, entire function and activities of the college are handed over to students' bodies and carried out teaching and nonteaching works under the supervision of students. Discipline Committee The college ensures that efficient administrative and education activities should be carried out effectively to run the college. To have surveillance whether the works are carried out in the stipulated period of time or not, the college has also formulated the discipline committee.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

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5.4.2 – No. of enrolled Alumni:

205
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5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

1

## **CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 – Institutional Vision and Leadership**

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

APPLIED ELECTRONICS DEVICES ASSEMBLED EQUIPMENTS AND EMBEDDED TECHNOLOGY"

Keeping in mind the magnitude and paramount importance of decentralization and participative involvement of the all stakeholders of the college it has been promoting and cultivating the quality culture of organizational skill. With the changing passage of time, our institute felt the need to introduce two employbased courses to generate the employability among students. In the weekly Teaching staff meeting the principal proposed the subject before teachers, and teachers of respective departments responded to it positively. Department of physic and the department of fashion designing took lead in this regard. These two departments constituted committee in consultation with IQAC to frame the syllabus as per the demand of market. The committee took stock of and made survey of recent syllabus of other fields to frame the coursework. After meticulous indepth study, two departments presented their prepared syllabus before the principal. The principal suggested some rectification in the syllabus. After having improvised the syllabus, the principal held meeting with Development Committee, administrative members, managementadministered members and external stakeholders to discuss on the topic of the new certified courses. In the LMC meeting, it held after seeking opinions, suggestion, feedback and advices of all participative members. Finally, The newly framed syllabus by two departments was sent to the Nagpur University to get approved them. After Receiving approval, these two certified courses came into effect in the year 201819

TEACHER STUDENT GUARDIANSHIP SCHEME The institute came to know that majority of students come from rural background, mostly from underprivileged section. They face financial crunch while meeting educational needs to complete their graduation. Their parents are daily labourers and sometimes fail to fulfil the educational needs of their wards. Taking hardships confronted by students into considerations the institute came out with the novel, innovative schemes named TeacherStudent guardianship Scheme. In the regular teaching and nonteaching staff meeting, the issue was raised by the teaching members to provide the financial assistance to needy students who are multitalented but fall short due to financial aid. Unanimously the proposal was passed in unison. The proposal was put forth in the meeting of IQAC and Local Management Committee, and its pros and cons were discussed in detail. For the implementation of scheme the committee was set up to formulate the guidelines for receiving and disbursing the money in a proper channelized manner. The designated committee consisted of three members. It asked for college employees to spare half day salary from their monthly payment once in a year. Each member of the institute donated half day salary, and in such ways the scheme proved to the booster to meet the students' educational needs.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

### **6.2 – Strategy Development and Deployment**

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	<p>Rashtrasant Tukdoji Maharaj, Nagpur University, Nagpur formulates syllabus with its boards of studies. The responsibility to execute the curriculum is entrusted with the affiliated college. Our college offers under graduate programmes: B.A., B.Com and B.Sc. As per the ordinance of Rashtrasant Tukdiji Maharaj Nagpur University, Nagpur, P.G. in M.A. Economics has been closed off. The implementation of curriculum of these programs is effectively executed by the college as per the rules and regulations of the University. Apart from University Level programmes, the college on its part has designed the curriculum on sericulture, English communicative skills and Fashion Design and Physics Department run the certificate courses on these curriculum. The curriculum of these is formulated by the respective department along with timetable. The courses are taught throughout the year with the use of effective ICT tools. Principal takes stock of these internal courses time to time.</p>
Teaching and Learning	<p>The College aimed to move teaching from good to excellent and eliminate inadequate teaching by promoting and fully embracing a culture of collaboration and professional learning at all levels. For the teaching learning process almost all faculty used ICT tools likewise Power point presentation, Audiovideo lecture, live video conferencing lectures etc. For effective teaching faculties use models, graphs and all those things which are including the interest or knowledge of the students and teachers. The College provides all the facilities to make the quality of teaching and learning effective</p>
Examination and Evaluation	<p>The internal and external evaluation of the students is first and foremost part of the institution to bring about all round development with the help of various methodologies just like test, seminar, group discussion, assignment, project etc. Students actively involve all the activities regarding examination, at the end of session, the college conduct terminal exam, project</p>

submission, assignment submission for evaluation of the student quality as per their performance and the faculty gives respective remark. These types of exam activity give the self confidence, skill development, motivation interest in the subject, Students takes this parameter to face final University Examination

Research and Development

The issue of research has been a top priority of our institution faculty members. We motivated our faculty staff to increase their research by encourage them to publish research papers in peer revived journal with good impact factor. We also motivate faculty staff to participate in International, National conference, Seminars and workshops etc. Science faculty laboratories are facilitating with well equipped instruments require to carrying out the various practical's as per the syllabus. Faculty members have published research papers in many reputed National and International good impact factor journals. The faculty members have also presented research papers in conference and seminars and also attend national, International, State and University level conference, seminar and workshop. Institute has recognized Ph.D. centre of Economics and Ph.D. supervisors under university. Total three faculty members were PhD guide. In 2018 faculty members have published papers in 08 International, 08 National UGC listed journals and published 06 research papers in 04 national 02 state level conference proceedings. The faculty members have also presented papers in 01 International, 09 National, 03 state level and 01 local conferences. The faculty members also participated and attended 02 International level, 23 national level, 16 state level and 01 local conference/seminar and workshop. Incubation centre on "Soil and Water testing" a agrofield based projects was started for evaluating the fertility status of soils of nearby area.

Library, ICT and Physical Infrastructure / Instrumentation

? Increased the numbers of text books, reference books, ebooks CD's in the library. ? Ejournal are taken from INFLIBNET. ? Library resources are provided to the students, teacher, Exstudents and Research students opting



for M.Phil, Ph.D. and other competitive examinations. ? To keep pace with the scientific and technological advancement, corresponding expansion of infrastructure in the form of laboratories, library and other learning resources (Computer, esources, WiFi, etc). ? The institution has purchased computers, printers, projector, TFT's and CCTV Cameras. ? ICT enabled teaching learning method is followed. ? Almirahs, tables, book case and chairs are purchased

Human Resource Management

Student is the core base of the college. Each and every activity is centered on the development and progression of students. With activities of College, students get involved to contribute theirs bit along with the teaching and non teaching staff. Soil testing camp, blood detention camp and Blood donation at villages are successfully organized. Human capabilities are galvanized in the activities of NSS camp. The college makes extra effort to hone the latent potentials of students by giving exposure of industrial tour, science exhibition, language lab and organization of various soft skills program.

Industry Interaction / Collaboration

The institute has done various linkages, MoU and collaboration with various institutions for the benefits of students. The following visits and training have been undertaken under this heading: 1. Under linkage industry visit of BSc and Certificate course in Sericulture students was carried out at Centre for Sericulture and Biological Pest Management Research, RTM Nagpur University, Nagpur. Dr. Rathod, Scientist of this centre has given training to the students of Silkworm Rearing, Insect pest management and Cocoon reeling. 2. Industry visit of Home Science students to the Ashakiran Loksanchalit Sadhan Kendra at Tahsil office Karanja was organized. The students were given training of washing powder manufacturing and generating of selfemployment. 3. Visit to Department of physics, Dr. Ambedkar College, Nagpur was undertaken. The students were interacts with various instruments related to the physics subject.

Admission of Students

The admission process totally

transparent by rules and regulation of RTM Nagpur University, Nagpur. Firstly students collect the College Boucher with admission form. Fill up admission form with enclosure supporting documents and submit to the admission committee before the deadline of form submission date. After collection of all forms admission committee display the merit list on notice board according to the categories wise quota as per rules and regulation of Maharashtra Government and also display last date of final admission. Then student takes admission of their own choice of different steam Arts, Commerce and Science with respective stream.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
<p>Student Admission and Support</p>	<p>Student is the inseparable part of the college. In view of that all the activities of college is studentcentric and studentfriendly. Admission dates, procedures and selection lists of students by scrutinizing veracity of educational documents are made available on the website of the college i.e. <a href="http://www.macscollege.in">www.macscollege.in</a>. Scholarship forms for students of different categories are filledup via online portal: <a href="http://www.mahadb.gov.in">www.mahadb.gov.in</a>. Information in regard with University examination, timetable, results, and university cum college level educational activities are provided to students either by email or made it available on college website. University questionpapers and online internalmarks for students of university examination are downloaded and uploaded respectively.</p>
<p>Examination</p>	<p>Examination is one of the forms of evaluation of students' educational progress. It helps to measure and analyze how to enhance the studentbased activities. Information in regard with University examination, results, universitylevel educational activities, collegelevel internal examination are provided to students either by email or made it available on college website. University questionpapers and online internalmarks for students of university examination are downloaded and uploaded respectively. Halltickets of students are downloaded from Nagpur</p>

University website by the college and are distributed to students facultywise. Question papers of previous examinations of RTMNU, Nagpur, are put in place on the site of college.

Planning and Development

Planning and Development College is the cluster of various departments, and is made of their various educational activities. It has responsibility to bring about development as per the tentatively perspective plan and urgency of the need time to time. Planning and development is premised on coordination among teaching and nonteaching staff. Each and every plan of development is designed and informed by email among stakeholders, and made available on the college website. RD, human resource management, teaching and learning, examination and evaluation, library and physical infrastructure all these aspects are interconnected with e-governance, bringing about uniformity to streamline works in sync with planning and development

Administration

E-governance has become the crux in expediting works of administration. Administration of institute consists of each and every functional components of the institute. E-governance ensures streamline varied functions of college, bringing together interdependent variables, synchronizing them to correspond and communicate as per the needs of college. Administration has adopted e-governance to bring about uniformity for effectively functioning college-related works throughout the year. Administration correspond its academic and non-academic activities by e-governance with Nagpur University, Joint Director Office and UGC Academic Staff College Nagpur. Administration of college properly establishes coordination with the other departments and faculties of college via e-governance.

Finance and Accounts

E-governance has become common phenomena in today's digital world. The college has not lagged behind in the use of technology and ICT tools connected with e-governance. The college has established well-prepared mechanism to bring about uniformity in the activities of finance and account with the adoption of e-governance. Finance

and accounts, being interdependent, are transacted and corresponded by using e-governance. In every activity of finance and accounting, department of finance and accounting has purchased Pay Roll, CMS and Power Pack softwares connected with e-governance to make the works effective and accountable. E-governance has become common phenomena in today's digital world. The college has not lagged behind in the use of technology and ICT tools connected with e-governance. The college has established well-prepared mechanism to bring about uniformity in the activities of finance and account with the adoption of e-governance. Finance and accounts, being interdependent, are transacted and corresponded by using e-governance. In every activity of finance and accounting, department of finance and accounting has purchased Pay Roll, CMS and Power Pack softwares connected with e-governance to make the works effective and accountable.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Dr.S.P.Dhanwate	38 State level conference of Principal Forum	Principal Forum Nagpur University Nagpur	12560
2018	Dr.R.N.Sontakke	29 th National Conference of Maharashtra state Commerce Association	nil	1800
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Development of	online admission	08/01/2019	09/01/2019	20	7

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Short term Course in Research methodology and Disaster Management	2	19/11/2018	24/11/2018	6
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	Nil	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Study Leave facilities, Medical Reimbursements, Loan Facilities, Festival Financial Advance	Fee waive for the ward of nonteaching staff, Free medical checkup, Group Insurance Schemes for family, Festival Financial Advance	Free medical checkup, Free wifi, Financial aid for ongoing Education, Teacher Student Guardian Scheme, Photocopy Machine

**6.4 – Financial Management and Resource Mobilization**

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

We do not have internal audit system, but we have developed internal control and internal check system. The distribution of work is done in such manner that all the transactions which involve monetary cash are immediately checked by senior official in the process of work. As far as bank transaction is concerned the accountant opens the notesheet, superintendent puts remark on it, then it is placed before principal, whereupon the check is prepared and sends to secretary of the society for authorization. Institute conducts internal and external financial audits every year regularly.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
nil	0	o
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6.4.3 – Total corpus fund generated

300000

## 6.5 – Internal Quality Assurance System

### 6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	Institute IQAC
Administrative	No	Nil	No	Institute IQAC

### 6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parent Teacher Association meeting has been held on 12 September 2018. the principal Dr Sanjay Dhanwate Presided over the program. Dr Vandana Tagde read out the report of the previous year. Following issues have been discussed in detail with the parents of the wards. 1) Admission process of students took place and it was decided that the process of online should be implemented. so that student should not face difficulties while taking admission. 2) The principal called for students to take participation in the various activities of the college. 3) The Parent Teacher Association made appeal to students to avoid the unnecessary use of mobile in the campus of the college, so that they could focus on the study with concentration. 4) The institute made suggestion to the parents to ask their wards to follow the instructions time to time displayed on the notice board of the college, so that students should not get fined with financial charge.

### 6.5.3 – Development programmes for support staff (at least three)

1) Learning Program for lab attendant 2) Accounting and Internal Audit System Workshop 3) SalaryCMS Training Program

### 6.5.4 – Post Accreditation initiative(s) (mention at least three)

1) Communicative Oriented Skill Program for Enhancing Language Skill 2) Motivated and Called for Teaching Staff to Publish Research Papers in UGC Referred Journals 3) More MoU for the Entrepreneurship and Research

### 6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

### 6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Workshop on Use of Electronic Gadgets for teaching and Learning	15/09/2018	15/09/2018	15/09/2018	30
2018	Seminar on Plagiarism	20/11/2018	20/11/2018	20/11/2018	35
2019	Workshop	08/01/2019	08/01/2019	08/01/2019	28

on Ethics in teaching

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## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
sexual harassment discussion and Guidance	10/08/2018	10/08/2018	320	145
Free Recipe Workshop SDP	14/01/2019	14/01/2019	45	Nil
Women Empowerment program	12/02/2019	12/02/2019	284	Nil
women health care program	13/03/2019	13/03/2019	145	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

5

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	6
Ramp/Rails	Yes	6
Rest Rooms	Yes	6

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Gandhi Jayanti Non violence week(NSS/Cultural Dept.)	02/10/2018	08/10/2018	125
NSS Day (Week	24/09/2018	02/10/2018	100
No file uploaded.			

#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

**Green practices:** Green practices pursue knowledge and practices that can lead to more environmentally, friendly and ecologically responsible decisions and lifestyles, which can help protect the environment and sustain its natural resources for current and future generation. In our institute we run various activities in which environmental awareness and sustainability is one. With this concept we have green practice activity in which we started efforts towards pollution free environment, green activity, cleanliness etc. All these activities run in the institute under N.S.S., Campus gardening committee, Dept. of Continuing and Adult Education, all faculty students, office staff, teaching and non teaching staff etc. We also arranged various guidance program, cleanliness program, plantation program, environmental awareness programmes ozone day exhibition and guidance etc. So running this activity we try to develop environmental sustainability, pollution free campus and awareness. • Students, staff using a) Bicycles: i. Maximum student's strength of our institution belongs to rural area and their home village is nearest from our college, therefore students generally prefer bicycles for transport purposes. ii. In our institution in a week we strictly follow "No Vehicle Day" for staff and students as an environmental awareness program. b) Public Transport: Our institute is located near to NH. No .06 and joined to 121 villages near to Karanja (Gh.) Tahsil. Students Commute using public transport means which are convenient to students coming from these villages. Local students walking to reach up to institute. We demand and started S.T. Buses at college timing. It is convenient to all High School, Junior and Senior college. • Plastic free campus: In our institution we frequently carry out plastic eradication activity once in a week with the help of NSS and Campus Gardening Committee. In this activity our teaching faculty also gets involved regularly. • Paperless office: i. Nowadays maximum work of our University and State Government has become Online, students admission forms, scholarship forms and also the staff payments has become online, therefore there is less utilization of paper. ii. Our staff also prefers to use onesided used papers for official work to make the work paperless. • Green landscaping with trees and plants: i. Our institution is already fenced with trees. We regularly carryout plantation activity during rainy season. ii. Ornamented plants are planted in garden and campus, cutting off on excessive growth of trees, plants, grasses developed a well specious campus. iii. We have small botanical garden.

#### 7.2 – Best Practices

##### 7.2.1 – Describe at least two institutional best practices

"Kisan Manobal Yojana". Our college situated in Karanja (Ghadge) Taluka is in rural area having population of around 20,000 mostly dependent on agriculture also the feeding of college is from all around 20 villages surrounding this place. Our college is the only institute catering the need of higher education which is main mission of our institution and in order to accomplish our mission we set several goals and objectives before us. One of our goals and priorities is to provide students, from this agrarian society, higher education and inculcate in them human values by sensitizing social issues of the society. As



we all aware that farmer's suicide is very serious problem in the entire country specially in our Vidharbha region. This has become cause of worry for every one as responsible citizen of India and we cannot keep ourselves away from it . So it is our moral responsibility to take this issue as it is one of our priority to address the social issue in surrounding society. Our college has started special drive named "People Awareness Program for Prevention of Farmers Suicide" (Kisan Manobal Vrudhi Abhiyan). We have created a group of college faculties along with students of college and analyzed the causes of suicide. They have to bear high cost of input such as Fertilizers, Insecticide, Seed and Labour, Rain fed agriculture depending on injurious of monsoon, Lack of irrigation facility .Borrowing money from money lenders at exorbitant rate of interest, addiction, poverty and social superstitious tradition, lack of knowledge and absence of government schemes are main causes which have of advanced farming prompted farmers to take extreme steps to commit suicide. Hence, we have decided to address these issues and undertaken special drive under incharge ship of Dr. Pakhale who also published his collection of poems "Kastakarayan" on the farmers plight. In this drive Dr. Pakhale along with other staff members and students visits the surrounding villages and organizes program and counselling them for morale boosting. They also distribute booklets containing various government schemes for the betterment of farmer's life. In this process the Sarpanch and renowned people of village are got included and they also assist actively. We are happy and satisfied with our constructive drive as spontaneous and overwhelming positive response and feedback has started receiving from farmers since the inception of the drive. The drive of the institute has got fruitful results because graph of suicide of farmers scaled down by boosting morale of them. The Institute is fully aware of its social responsibility along with catering higher educational purpose, and it has to great extent succeeded in its drive to check and control suicide of farmers with the optimal use of resources the Institute has. The Institute is confident enough the drive in future also continuously brings about the complete control over the disastrous growth of suicide and it would initiate every possible step to fulfill its social responsibility. i. Dattak Palak Yojana Students of our college belong to different economic section of society from rural areas. Most of the student's livelihood depends on farming and laboring. This ultimately affects their education. Taking in Consideration our college started student teacher guardian scheme from last three years. The funds required for this activity is donated by staff of college. This fund used by students for educational purpose like purchase of books, notebooks, transport expenditure ,uniform, admission fee and other expenditure .Students should not drop off education due to the financial problems. This support gives a large support to the students to achieve their goal. Initially students were hesitating to enroll the name under this scheme but after looking the outcome they come forward with their own. Total ten students took benefit of this scheme in last scheme in last two years. Around twenty two thousand rupees delivered to students in session 20152016 and 20162017.It is our aim to implement this scheme in future also. The scheme is running for first year's student of all three facilities. Each year forms of this scheme are collected from students and with rules and regulation of scheme the candidate will be selected for scholarship. After submission of forms, visits were done by committee to students home for to know the real economic condition of the student.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://http://www.nksmcollegekaranja.com/pdf/Best%20Practice.pdf>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and

thrust in not more than 500 words

"Kisan Manobal Yojana". Our college situated in Karanja (Ghadge) Taluka is in rural area having population of around 20,000 mostly dependent on agriculture also the feeding of college is from all around 20 villages surrounding this place. Our college is the only institute catering the need of higher education which is main mission of our institution and in order to accomplish our mission we set several goals and objectives before us. One of our goals and priorities is to provide students, from this agrarian society, higher education and inculcate in them human values by sensitizing social issues of the society. As we all aware that farmer's suicide is very serious problem in the entire country specially in our Vidharbha region. This has become cause of worry for every one as responsible citizen of India and we cannot keep ourselves away from it . So it is our moral responsibility to take this issue as it is one of our priority to address the social issue in surrounding society. Our college has started special drive named "People Awareness Program for Prevention of Farmers Suicide" (Kisan Manobal Vrudhi Abhiyan). We have created a group of college faculties along with students of college and analyzed the causes of suicide. They have to bear high cost of input such as Fertilizers, Insecticide, Seed and Labour, Rain fed agriculture depending on injurious of monsoon, Lack of irrigation facility .Borrowing money from money lenders at exorbitant rate of interest, addiction, poverty and social superstitious tradition, lack of knowledge and absence of government schemes are main causes which have of advanced farming prompted farmers to take extreme steps to commit suicide. Hence, we have decided to address these issues and undertaken special drive under inchargeship of Dr. Pakhale who also published his collection of poems "Kastakarayan" on the farmers plight. In this drive Dr. Pakhale along with other staff members and students visits the surrounding villages and organizes program and counselling them for morale boosting. They also distribute booklets containing various government schemes for the betterment of farmer's life. In this process the Sarpanch and renowned people of village are got included and they also assist actively. We are happy and satisfied with our constructive drive as spontaneous and overwhelming positive response and feedback has started receiving from farmers since the inception of the drive. The drive of the institute has got fruitful results because graph of suicide of farmers scaled down by boosting morale of them. The Institute is fully aware of its social responsibility along with catering higher educational purpose, and it has to great extent succeeded in its drive to check and control suicide of farmers with the optimal use of resources the Institute has. The Institute is confident enough the drive in future also continuously brings about the complete control over the disastrous growth of suicide and it would initiate every possible step to fulfill its social responsibility.

Provide the weblink of the institution

<http://www.nksmcollegekaranja.com/pdf/Institute%20Distinctiveness.pdf>

### **8.Future Plans of Actions for Next Academic Year**

1. Conservation of Power and Energy by using Renewable Sources of Energy: for ex. Solar Energy.
2. Completion of Woman Hostel Building and start using : In our college 70 students are girls students, for their safety ,comfort hostel facility is more important.
3. Encouraging most of the staff for using ICT tools for teaching : to increase the knowledge and better understanding for students our staff uses different tools for teaching. By increasing this facility our staff definitely use different ICT tools .
4. Adding more ICT equipment and WIFI network : Using this facility our students and staff get easily information about their studies, research work, different teaching aspects and others etc.By increasing the knowledge, strength of students and staff it is more easy by adding this availability.
5. Adding more Digital Class rooms : digital classroom

make easy to teach the students and communicate with them. By adding this facility subject explanation is more easy for better understanding to students of every class. 6. Improve Results and Reduce Drop Out rate : Our staff consistently engage to reduce the drop out rate and increase the quality and growth rate of success of the students. 7. Strengthening Career and Counseling Cell by organizing more programmes for career guidance : after graduation lots of the opportunities in different field for the students. To give knowledge of different jobs opportunities, business ideas and other different field cell inspire the students by arranging guest lectures, workshops, campus interview and different innovative ideas and programmes. 8. Adding more classroom and spacious ladies common room : In all the faculty our student strength increases so more classroom needed. In our college 70 girls students are admitted so we require more facilitated and spacious girl's common room. 9. Adding more Books of Competitive Exam in Library : To inspire the students for competitive exam, increase their ability, strength, attention towards the competitive study. Facility helps the student for the success in the exam. 10. To develop well furnished Auditorium : It requires for the social, cultural and other programmes. Programmes arranged in the auditorium of the eminent personalities helps and inspire the all faculty students to develops critical thinking and mentality. 11. Seminar on organ donation and eye donation will be organized shortly. 12. To organize conference, seminars and Workshop :To study the innovative ideas ,research on different thought and concepts of students, delegates and researchers the state, national, international level research activity is essential. 13 . To inspire the students for skill development programme : Skill development programmes helps the students to increase their knowledge, ability, skill etc. Our institute started certificate courses in every year to increase the knowledge. Student inspire ,developed and express their views through this courses.